



## Grant of Probate

### What is involved in obtaining Grant of Probate or Letters of Administration?

We offer a full service which includes:

- Taking your instructions and compiling details of the Estate;
- Advising you about the provisions of the Will and any Codicils;
- Preparing a Schedule of Assets and Liabilities and assisting you, as required, with contacting banks and financial institutions;
- Preparing documents for the Grant of Probate or Letters of Administration and, if relevant, the H M Revenue and Customs Account.

### Costs

Typically, our costs for obtaining the Grant of Probate or Letters of Administration start from £2,000 for simple Estates (when no tax due). From £2,500 for complex Estates. (full inheritance tax account required). And from £3,000 for taxable estates (inheritance tax due) all plus VAT. There are several factors that can complicate matters, which we will discuss with you, along with any cost implications, during the course of our work.

### Disbursements

There are several disbursements that may need to be paid in addition to the above costs, including:

- Probate fees – £300.00 plus £16.00 per copy of the Grant;
- Statutory notices – £200.00 – £350.00;
- Bankruptcy searches – £2.00 per search;
- Land Registry Search on title – £7.00;
- Copies of Wills and Death Certificates – £16.00 per copy.

### Timings

On average, obtaining a Grant of Probate or Letters of Administration will usually take between 3 to 12 months, depending on the nature of the estate and any complexities.

**For more information about our Grant of Probate or Letters of Administration service, please contact Calvin on 01225 325580, or email [ch@richardsonswift.co.uk](mailto:ch@richardsonswift.co.uk).**